

County Line Joint Fire District
Regular Meeting
December 7, 2023 @ 6:05 p.m.
Village of Utica Town Hall, inside EMS station

Members Present

Sam Parsons, Rod Booth - Board Members
Morgan McDaniel - Fiscal Officer

James Quinif - Absent
Approx. 20 community members

The meeting was called to order at 6:05 p.m. by board President Sam Parsons

Quorum: Yes

Pledge of Allegiance

Rod Booth motioned and Sma Parsons seconded to dispense the reading of previous meeting minutes. Mr. Parsons, yes; Mr. Booth, yes; Motion passed.

New Business

- Organizational Meeting - Date and time? Tables until the next meeting.

- Resolution 23-007 to proceed for 2024 Fire Levy. Rod Booth motioned and Sam Parsons seconded. Mr. Parsons, yes; Mr. Booth, yes; Motion passed.

- Sam Parsons motioned and Rod Booth seconded the appointment of personnel, if approved each employee regardless of classification shall serve a minimum of one year probationary status. The list below shows the resolution number, employee name, and classification.
 - 23-009 Kathryn Helphrey Part Time
 - 23-010 Kara Smith Part Time
 - 23-011 Melissa Elliot Part Time
 - 23-012 Jennifer Pargeon Part Time

- 23-013 Tristan Trentman Part Time
- 23-014 Harlan Wajnryb Part Time
- 23-015 Virgil Clayton Part Time
- 23-016 Eric Fahner Volunteer
- 23-017 James Gannon Volunteer
- 23-018 Garrett Gannon Volunteer
- 23-019 Kyle Greenwal Volunteer
- 23-020 Richard Moseley Volunteer

- Mr. Parsons, yes; Mr. Booth, yes; Motion passed.

- Uniforms - GotGear4U quoted the best pricing at \$22 for t-shirts, \$30 for polos, and \$95 for Carhartt sweatshirts. Quote shows 45 of each totalling \$5,712.50. Sam Parsons motioned and Rod Booth seconded to approve up to \$4,000.00 spending limit towards clothing for now.
 - Mr. Parsons, yes; Mr. Booth, yes; Motion passed.
- Resolution 23-008 to proceed with the ESO contract for \$7873.00. Rod Booth motioned and Sam Parsons seconded.
 - Mr. Parsons, yes; Mr. Booth, yes; Motion passed.
- MedBill Resources - Medicare Application fee of \$688 has been approved.

Old Business

- Insurance - providing any last minute details that are requested.

Fiscal Officer's Report - Posted a notice of the adopted fire code five places within the District and have copies on file per the O.R.C. Also sent the notice to the Utica Herald to be published three times before the code becomes effective. I met with Jim McClusky to get a list of vendors paid by the squad to begin updating accounts with any necessary companies and review the current payroll procedures to help prepare for the transition.

Equipment and Software arriving next week from UAN. Training will be December 21st, confirmed our fees for next year to be \$108 per month. I issued two drivers abstract reimbursement checks, and a check to Utica EMS for our pharmacy license fee. The credit card arrived and I prepared a year-to-date expense report.

Chief's Report - see attached report

Public Participation

- When will relettering gear and trucks take place? Looking into options and pricing.
- Dispatching through Licking only? Knox dispatch has been inefficient for a long time.

Rod Booth motioned and Sam Parsons seconded to adjourn the meeting at 6:39 p.m.